

**Newaygo County Mental Health
Minutes of the Regular Meeting
August 14, 2025
10:02 a.m.**

Call to Order/Welcome/Prayer

The regular monthly meeting of the Board of Directors of Newaygo County Mental Health was called to order by Chair DeLaat at 10:02 a.m. on Thursday, August 14, 2025 in the Board Conference Room.

Member Kellerman opened the meeting with prayer.

Roll Call

Members Present: Sarah Boluyt, Kathy Broome, Ken DeLaat, Catherine Kellerman, Bryan Kolk, Todd Koopmans, Wayne Mast, Michelle Petz, Lori Schultz

Members Excused: Tonya Prewitt, Helen Taube, Sue Twing

Others Present: Carol Mills, CEO; and Shannon Woodside, recording secretary

Communications from the Public

No communication from the public.

Approval of Agenda

Motion by Member Kolk, supported by Member Boluyt to amend the agenda to add under Finance, 8.2.7 Purchase of 30 Dell Pro laptops and 8.2.8 CMHA Special Assessment. No discussion; motion carried unanimously.

Approval of Regular Minutes

Motion by Member Boluyt, supported by Member Koopmans, to approve the minutes of the Regular Board meeting of July 10, 2025 as presented. No discussion; motion carried unanimously.

Closed Session

Motion by Member Kolk, supported by Member Schultz, to enter into closed session to discuss Executive Director Contract and litigation; to include Carol Mills, Chief Executive Officer and Shannon Woodside, recording Secretary. A roll call vote reflected the following:

Ayes: Boluyt, Broome DeLaat, Kolk, Koopmans, Mast, Petz, Schultz

Nays: None

Motion carried unanimously.

The Board of Directors entered into closed session at 10:05 a.m. and returned to open session at 10:39 a.m.

Litigation

Motion by Member Kolk supported by Member Koopmans, to retain Miller Johnson as legal counsel and to authorize Executive Director to file a lawsuit against Michigan Department of Health & Human Services privatization of the Public Behavioral Health System. No discussion; motion carried unanimously.

Motion by Member Koopmans, supported by Member Kolk, to authorize the Executive Director to join action by Community Mental Health Association of Michigan as requested on behalf of Newaygo County Mental Health. No discussion; motion carried unanimously.

Directors Update

Reviewed Director Mills written report.

Executive Committee

Reviewed minutes from August 11, 2025.

Board of Director's Assessments

Individual Board Member Self-Assessment, Assessment of Full Board Functioning, and Individual Board Member Self-Assessment Governance Competencies were reviewed and discussion took place. Members Kolk and DeLaat expressed that there were some low scores and ask that board members reach out to the Chair or Director Mills with your concerns.

Executive Director Evaluation

Motion by Member Boluyt, supported by Member Broome, to approve Executive Director Evaluation. No discussion; motion carried unanimously.

Executive Director Contract

Motion by Member Kellerman, supported by Member Koopmans, to approve the Executive Director Contract as presented for a term of two years. No discussion; motion carried unanimously.

Staff Request for Leave of Absence

Motion by Member Kellerman, supported by Member Petz, to approve unpaid leave of absence for the birth of a child on or around September 22, 2025 and ending on December 15, 2025 for BreAnyn Cooley. Discussion took place; motion carried unanimously.

Finance

Check Register, Cash Statement, Budget to Actual, Medicaid Revenues and Medicaid Paid Eligibles were reviewed with inquiries addressed by Jeff Labun, COO.

MERS Resolution

Reviewed MERS resolution.

Dell Laptops

Motion by Member Boluyt, supported by Member Kellerman, to approve the purchase of 30 Dell Pro laptops, in the amount of \$37,650.00, and that the Executive Director be authorized to execute any and all necessary documents. Discussion took place; motion carried unanimously.

CMHA Special Assessment

Motion by Member Kellerman, supported by member Boluyt, to approve Community Mental Health Association of Michigan Special Assessment in the amount of \$11,380, and that the Executive Director be authorized to execute any and all necessary documents. No discussion; motion carried unanimously.

Next meeting is September 4, 2025 at 10:30 a.m.

Regular Meeting

Motion by Member Kolk, supported by Member Broome, to recess the regular Board of Directors meeting to enter into the Annual Public hearing at 11:10 a.m. No discussion; motion carried unanimously.

Motion by Member Boluyt, supported by Member Schultz, to reconvene the regular Board of Directors meeting at 11:11 a.m.

Policy Committee

No meeting scheduled.

Recipient Rights

Reviewed minutes from August 11, 2025.

Discussion took place regarding one more member for the committee. Member Kellerman expressed her interest and Chair DeLaat appointed her to the Recipient Rights Committee.

Next meeting is November 10, 2025 at 10:00 a.m.

Client Advisory Committee (CAC)

Member Koopmans shared that he attended the Regional Client Advisory Committee.

Next meeting is September 25, 2025 at 12:30 p.m. Lunch will be at 12:00 p.m.

Promotion & Education Committee

The Art Wunsch Advocacy Award Nomination form is due back by September 4, 2025.

No meeting scheduled.

Mid-State Health Network (MSHN)

No update.

Community Mental Health Association (CMHA)

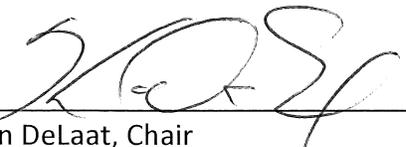
No update.

Communications from the Public

No communication from the public.

Adjournment

Motion by Member Koopmans, supported by Member Mast, to adjourn at 11:20 a.m.



Ken DeLaat, Chair



Kathy Broome, Secretary